



Experience

CONSTRUCTION PROJECT MANAGER

Amento Group, Seattle, WA / 2017-Present

Claims Consultant

- Prepare claims for construction defects, schedule delays, and increased costs.
- Review, analyze and refute claims prepared by others.
- Prepare schedule analyses.
- Mediation and litigation support for construction claim disputes.

Building Envelope Consultant

- Perform general consulting for buildings experiencing leaks and requiring waterproofing maintenance.
- Lead clients through project planning processes specific to their needs by outlining procedures, options, and next steps.
- Coordinate, manage and conduct Property Condition Assessments, inspections, and investigations of commercial facilities, condominiums, apartments, and single-family residences; prepare findings and recommendations reports and presentations.
- Prepare and present reports of investigation findings and observations to HOAs, asset managers, developers, and contractors.
- Provide expert services and litigation support for construction defect claims. Collaborate with our Building Forensics & Investigation team, attorneys, and contractors to establish scope details and pricing based on investigation results. Review and analyze contractor estimates for repairs.
- Perform course of construction inspections for new and remedial commercial and residential projects.

Construction Manager

- Collaborate with Amento Group's Architectural Department to develop scopes of repair and project manuals for use in bidding, permitting, and project execution.
- Prepare, update, and monitor construction budgets and preliminary schedules.
- Manage bidding process. Assist clients in contractor interviews and selection process.
- Prepare, negotiate, and facilitate execution of contracts between owners and contractors.
- Meet with contractors and construction team on a regular basis during the course of repairs. Prepare meeting records of decisions and progress.
- Prepare formal change orders. Collaborate, review and respond to Requests for Information, Change Proposals or other contractor concerns. Review and approve pay applications for owners.
- Perform inspections and documentation of components in accordance with RCW 64.55.030.

PROJECT MANAGER

CSMI, Seattle, WA / 2003-2017

- Worked on over 200 construction defect claims by investigating, analyzing and presenting facts that facilitated case settlement. Determined if projects were built as drawn and identified deviations during construction. Reviewed and determined developer, contractor, and subcontractor roles on projects to develop liability allocations for parties in defect matters.
- Managed all phases of construction defect claims from start to finish.

PROJECT MANAGER

J.A.S. Design Building, Seattle, WA / 1999-2003

- Managed projects ranging from \$45,000 to \$1,200,000. Reviewed project plans; created client budgets based on schematics; bid projects out to suppliers and subcontractors; generated project estimates; qualified and hired subs; created construction schedules; monitored project budgets and project costs; issued change orders; generated pay requests; and interacted with clients to ensure projects were built per plans and specifications.

PROJECT MANAGER

CSMI, Seattle, WA / 1992-1998

- Managed a variety of projects including analysis of damage and delay claims; calculation of revenue loss associated with project delays; review and assessment of total cost of construction claims, project overages, and schedule analysis of as-planned versus as-built projects; and creation of reports and spreadsheets to illustrate issues and total cost dollar values.

STAFF WRITER

Washington Law, Seattle, WA / 1989-1991

Education

UNIVERSITY OF WASHINGTON

Seattle, WA

- Bachelor of Arts, Communications, 1989

HARVARD LAW SCHOOL

Boston, MA

- Certificate - Negotiation & Leadership, 2013

Professional Associations

BUILDING OWNERS AND MANAGERS ASSOCIATION (BOMA)

Seattle & King County

- Industry Partner, 2017-Present

COMMUNITY ASSOCIATION INSTITUTE (WSCAI)

Washington State Chapter

- Business Partner, 2017-Present